

**Complimentary
E-Learning Courses Offered for
Hospice and Palliative Medicine (HPM) Fellows
August 31, 2010 – August 31, 2012**

What is CAPC Campus Online™?

CAPC Campus Online™ is the e-learning space where you'll find courses covering all the structural, operational and financial essentials of palliative care program development and sustainability. Our e-learning courses offer you complete flexibility because they are available when you are available, 24 hours a day, seven days a week.

HPM Fellows may enroll in the current course offerings **free of charge**:

Billing and Finance:

1. Hospital Cost Avoidance
2. Calculating Staffing Needs
3. Billing and Coding
4. Philanthropy

Business Planning:

5. The Business Plan
6. Strategic Planning
7. Updating Your Business Plan

Marketing and Patient Referrals:

8. Consultation Etiquette
9. Education Techniques in Palliative Care
10. Marketing for Palliative Care Programs
11. Organizational Change

Enroll Now

Step 1: Go to [CAPC Campus Online™](http://campus.capc.org/) to learn more about our current e-learning courses: <http://campus.capc.org/>

Step 2: If you don't already have an account, follow the instructions to create a "New Account" here: <https://campus.capc.org/login/index.php#loginnow>

Step 3: On the "New Account" screen enter the registration coupon code: **FELLOW10**
NOTE: If you already have login username and password for [CAPC Campus Online™](http://campus.capc.org/), you must select "Enroll Now" and then enter the registration coupon code: **FELLOW10**

Step 4: At any time, you can enroll in additional courses, when you return to [CAPC Campus Online™](http://campus.capc.org/). **Log-in with your unique username and password at <http://campus.capc.org/>, select "Enroll Now" and then enter the registration coupon code: FELLOW10**

CME and Continuing Education Credits

- Each e-learning course offers two (2) CME or Continuing Education Credits from [various accrediting institutions](#). Fellows must select one of the following certificate types they wish to receive for each their enrolled course(s):
 - CME Certificate of Completion (physicians only)
 - CME Certificate of Attendance (non-physicians)
 - NYSNA Certificate of Completion (nurses)
 - HPNA Certificate of Completion (nursed from CA state)
 - NASW Certificate of Completion (social workers)
 - CAPC Certificate of Completion (no credit designation)
- Fellows must complete their enrolled courses within 1-year.
- The FELLOW10 coupon will be available within the timeframe of August 31, 2010 – August 31, 2012.

How are CAPC e-learning courses applicable to HPM Fellows?

- Fellows who will be starting, or joining an existing palliative care program, are ideal candidates for CAPC e-learning courses. Course content will provide excellent background for assisting fellows in their job search.
- E-learning courses provide new concepts in program development; instructional design; consultation etiquette and systems-change work that fellows will be able to put to use *during their fellowship*.
- Completion of e-learning courses will fulfill several of the HPM Competencies as indicated in the below table:

CAPC Campus Online™ E-Learning Competency Crosswalk

HPM Competency	Relevant Supporting Resources
3. Practice-Based Learning and Improvement	
3.3 Develops competencies as an educator	CAPC Campus Online™: <ul style="list-style-type: none"> • Education Techniques in Palliative Care E-learning Course
3.52 Knowledge of palliative care's clinical, financial and quality of care outcome measures	<ul style="list-style-type: none"> • Journal of Palliative Medicine • Measurement Tools on www.capc.org: http://www.capc.org/tools-for-palliative-care-programs/measurement/ Find these resources related to Operational Metrics: <ol style="list-style-type: none"> 1. CAPC Consultation Service Metrics: Consensus Recommendations 2. CAPC Inpatient Unit Operational Metrics: Consensus Recommendations 3. Operational Features for Hospital Palliative Care Programs: Consensus Recommendations
4. Interpersonal and Communication Skills	
4.9 Develops effective relationship with referring physicians, consultation physicians and other health care providers	CAPC Campus Online™: <ul style="list-style-type: none"> • Consultation Etiquette E-learning Course • Marketing for Palliative Care Programs E-learning Course
6. Systems Based Practice	
6.2 Systems improvement	CAPC Campus Online™: <ul style="list-style-type: none"> • Organizational Change E-learning Course
6.4 Knowledge of various settings and related structures for organizing, regulation and financing care for patients at the end-of-life.	CAPC Campus Online™: <ul style="list-style-type: none"> • Cost Avoidance E-learning Course • Calculating Staffing Needs E-learning Course • Billing and Coding E-learning Course

Questions? Contact Patricia L. Caines, MPA, Project Officer, Distance Learning Initiatives
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